

# SARASWATI MAHILA MAHAVIDYALAYA: PALWAL

Bye pass Road, Distt. Palwal-121102 (Affiliated to M.D. Uni., Rohtak)

Website: [www.smmmpalwal.com](http://www.smmmpalwal.com) Email: saraswatipalwal@gmail.com.

Mob. 9215558501

Latest passport  
photo

The President  
Saraswati Mahila Mahavidyalaya,  
Palwal.

**Sub: Application for the post of \_\_\_\_\_**

**Category:** SC  BC  ESM  GEN

Sir,

With reference to your advertisement in ( Name of Newspaper)\_\_\_\_\_on

Dated\_\_\_\_\_. I do hereby offer my Candidature with my profile as:-

Name ( in Block Letters)\_\_\_\_\_

Father's Name\_\_\_\_\_

Mother's Name\_\_\_\_\_

Date of Birth\_\_\_\_\_Nationality\_\_\_\_\_

Address for correspondence with mobile No.\_\_\_\_\_

Email Address\_\_\_\_\_Alternative Mob.No.\_\_\_\_\_

## QUALIFICATIONS (Attached self attested copy)

EXAMINATION	YEAR OF PASSING	BOARD/UNI.	MARKS OBTAINED	MAX. MARKS	PER CENTAGE	PAGE NO. ( Attach Copy)
MATRIC						
HR.SEC/+2						
B.A/B.SC/ B.COM.						
M.A/M.SC.						
M.PHIL						
PH.D						
NET/SLET						
Any other						

## Assessment of Teaching Experience and Managerial skills

S.NO.	ACTIVITY	YES /NO	Year From	To	Marks	Page No. (Attach Copy)
1	NCC(ANO)					
2	NSS (Prog. Officer)					
3	Controller of Exam					
4	Hostel Warden/Supdt					
5	Bursar					
6	Incharge Time Table					
7	Incharge Women Cell					
8	Incharge SC/ST Comm.					
9	Incharge Placement Cell /EWYI Com.					
10	Editor in Chief college Magazine/Convenor prospectus comm.					
11	Incharge culture affairs					
12	Incharge Sports/Games					
13	Member Adviory Council					
14	Incharge Discipline Comm.					
15	Convenor NAAC/UGC/IQAC					
16	Staff representative to local Governing Body/VC Nominee on College G.Body					
17	Convenor purchase and disposal committee					
18	Convenor Construction Com.					
19	Co-ordinator/organising Secy of International/National/ State Level Seminar/ Conference Functions/ Events					
20	Member/office bearer of various statutory bodies of the Uni.					
21	Uni. Works In charge					
	<b>TOTAL</b>					





**4. Research Projects (Annexure-5)\*\***

S.No	Title & type of projects ( Sponsored/ Consultancies) ( Major/ Minor)	Carried out/ ongoing	Funding agency	Period	Grant/Amount Mobilized ( Rs in Lakh)	Page No. ( Attach self attested Copy)	API Score claimed ( Self Appraisal)	Verify by committee

**5. Research Guidance (Annexure-6)\*\***

S.No	Number of Students	Thesis/dissertations submitted	Degree awarded	Page No. ( Attach self attested Copy)	API Score claimed ( Self Appraisal)	Verify by committee
M.Phil(MDU)						
Ph.D (MDU)						

**6. Refresher Course, methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft skills development Programmes, faculty Development Programmes (Annexure-7)\*\***

S.No	Programmed	Duration	Organized by	Page No. ( Attach self attested Copy)	API Score claimed ( Self Appraisal)	Verify by committee

**7. Participation and Papers presented in Conferences /Seminars/Workshop/Symposia etc. (Annexure-8)\*\***

S. No	Title of the Paper presented	Presented by	Title of the Conference/Seminar etc and organized by	Dates of the Event	Whether International/national/state /regional/University or college level	Whether published in the proceeding	Page No. ( Attach self attested Copy)	API Score claimed ( Self Appraisal)	Verify by committee

**8. Invited for conferences/seminars/workshops/symposia to deliver lectures/Chair sessions (Annexure-9)\*\***

S.No	Whether lecture delivered/academic session chaired	Title of the Lecture delivered	Title of Conference /Seminar etc	Dates of the event	organizer	Whether international/national/state/regional/ University or college level	PageNo. (Attach selfattested Copy)	API Score claimed ( Self Appraisal)	Verify by committee

**DECLARATION:**

I certify that the information given above is correct to the best of my knowledge & belief. Nothing has been concealed therein. If at any time, I am found to have concealed any material information or given false details, my appointment shall be liable to be cancelled.

Date \_\_\_\_\_  
Place \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

**Note:**

\*A Complete set of self application form along with self attached of all testimonials, certificates and publications has been sent by Registered Post to the **Dean, College Development Council , M.D. University, Rohtak** in due time of the advertisement.

\* All testimonials in original must be produced at the time of interview.

\* Applicants in service are required to send their applications through proper channel with original No Objection Certificate (NOC).

\* Eligibility/ Qualification shall be as per latest norms of M.D. University/ State Govt And UGC.

\* No T.A/D.A will be given for attending the interview.

\* Use **separate sheet** to fill annexure 1 to 9 (if required)

\* Enclosed **self attested copy** of all certificates & testimonials in the same order as filled in the application form.

\* Write **page number** on each page.

\* Add **content page**/ index page as first page of your application form.

\* Get it **spiral** and sent on appropriate address in due time.

\*\* For Calculating API Score, candidate may refer to **Notice as to API** given on website [www.smpalwal.com](http://www.smpalwal.com) along with this application form.

Date\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Place\_\_\_\_\_